

2009 Arnold Les Larsen, FAIA, Memorial Scholarship Instructions to Applicants



Before applying, please read these instructions very carefully. Be sure that you meet the eligibility criteria and that you can fulfill the scholarship requirements.

Fill out the application form completely. Type or print clearly in black ink. Please note that your application will not be considered for review unless the application, as well as all supporting material, including two letters of recommendation, is postmarked by March 1. In fairness to all, no exceptions will be granted. Incomplete applications cannot be considered. No materials will be returned.

Applicants must meet the following criteria in order to be eligible for this scholarship:

- *Applicants must be U.S. citizens.*
- *Applicants must be enrolled for the fall of 2009 in the Master's of Architecture program at either the University of Illinois at Chicago or at Urbana-Champaign.*
- *Applicants who do not meet these criteria will not be considered for a scholarship. Past scholarship recipients are ineligible.*
- *Preference will be given to students who are participants in an AIAS chapter, who demonstrate financial need, and with a permanent residence within the AIA/NEI Chapter boundaries (DuPage, Kane, Kendall and suburban Cook Counties).*

A \$1,000 scholarship is awarded for a one year period, July 1, 2009 through June 30, 2010, to cover tuition, fees, and other school related expenses. The scholarship will be paid directly to the recipient's school. The scholarship selection committee reserves the option to interview applicants in person or by telephone.

The winner of the Arnold Les Larsen, FAIA Memorial Scholarship Award will be invited to attend the summer AIA/NEI Chapter event to formally receive their award. Additionally, the scholarship recipient will receive a complimentary membership to the local AIA chapter where the professional architects and vendors meet.

No cover letter is necessary. Be sure to keep a copy of your application in case the original is lost in the mail. Applications will be acknowledged by postcard if a self-addressed, stamped postcard is enclosed with your application form and returned to the AIA/NEI chapter office (address below). Otherwise, your application will not be acknowledged. If you do not receive your postcard within two weeks of mailing your application, call (630) 527-8550.

Please do not call for other information on the status of your application. In order to maximize the funds available for scholarships, the program does not have staff available to respond to such inquiries.

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