



AIA NEI 2025 Design Awards Application

1. Submitter Information

First and Last Name

Company Name

Phone

Work

Cell

Email Address

Please list all architectural firms that should be credited for public display should this project receive recognition.

2. Firm Demographics

All demographic information provided is confidential and only used for statistical purposes.

Firm Size

0 – 25

26 – 50

51 – 100

100 – 1000

1000+

Please provide gender demographic, if available. (ex: xx% male, xx% female)

Please provide race and ethnicity demographic information, if available.

American Indian

Alaskan Native

Asian – Chamorro (Guam)

Asian – Chinese

Asian – Filipino

Asian – Indian

Asian – Japanese

Asian – Korean

Asian – Vietnamese

Asian – Samoan

Asian – Other Pacific Islander

Asian – Other

Black/African American

Hispanic – Cuban

Hispanic – Mexican

Hispanic – Puerto Rican

Hispanic – Other

Middle Eastern/North African

Native Hawaiian

White/Caucasian

Other Race/Ethnicity

Prefer not to say

For each of the race and ethnic identifiers used above, please specify the percentage of each employed with the firm, if available. (ex: 5% Black/African American, 5% Hispanic – Other, etc.)

Is the submitting firm an active signatory to the AIA 2030 Commitment?

Yes

No

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3. Project Information

Project Name

Is this project a resubmission or has it been submitted in the previous 5 years to another AIA program? Yes No

If yes, please indicate the year submitted and any recognition received.

What is the gross conditioned floor area (sq. ft.) of the project?

What is the primary use/category of the project?

- | | |
|--|----------------------------------|
| Commercial (Retail/Restaurant) | Healthcare |
| Institutional – Educational, K -12, Higher Education | Institutional – Civic, Municipal |
| Interior Architecture | Preservation/Renovation |
| Residential – Single Family | Residential – Multi-Family |
| Religious | Student Work |
| Unbuilt | |

Was a design charrette or sustainability workshop conducted with owner and team? Yes No

Which of the following levels of community engagement were used during the design process?
(Select all that apply.)

No community engagement practices were applied for this project.

Inform: Potential stakeholders were informed about the project.

Consult: Stakeholders were provided with opportunities to provide input at pre-designed points in the process.

Involve: Stakeholders were involved throughout most of the process.

Collaborate: A partnership is formed with stakeholders to share in the decision-making process including development of alternatives and identification of the preferred solution.

Empower: Stakeholders were provided with opportunities to make decisions for the project.

Unknown

Not applicable (please explain)

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4. Project – Ecosystem

Submissions will be reviewed and awarded based on the successful integration of the [AIA Framework for Design Excellence](#)

What percent of site area supported vegetation (landscape or green roof) pre-development?

What percent of site area supported vegetation (landscape or green roof) post-development?

What percent of site area is covered by native plants that support native or migratory species or pollinators?

Which of the following intentional design strategies were used to promote design for ecosystem? (select all that apply.)

- | | | |
|---|-----------------------------------|----------------|
| Biodiversity | Dark skies | Bird safety |
| Soil conservation | Habitat conservation, flora/fauna | |
| Abatement of specific regional environmental concerns | | |
| None of the above | Unknown | Not applicable |

5. Project - Water

Is potable water used for irrigation?	Yes	No	NA
Is potable water used for cooling?	Yes	No	NA
Is grey/blackwater re-used on-site?	Yes	No	NA
Is rainwater collected on-site?	Yes	No	NA

What percentage of stormwater is managed on-site?

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6. Project - Cost

Unless otherwise noted, AIA NEI and the jury will keep financial information confidential. AIA NEI will only describe financial information in public narratives with prior consent from the submitter.

What is the cost per square foot for this project?

How does the cost to construct this project compare to similar buildings in the region?

7. Project - Energy

Using ZeroTool, what is the 2030 Commitment baseline EUI (in kBtu/sf/yr) for the project?

What was the predicted EUI (in kBtu/sf/yr) of the project, including on-site renewables? (Note: carbon offsets should not be counted.)

What was the percentage reduction from the benchmark? (To calculate, first subtract predicted EUI from baseline, then divide by baseline.)

Is the project all-electric? Yes No

8. Project – Well-being

What level of air filters are installed?

Do greater than 90% of occupied spaces have a direct view to the outdoors? Yes No

Was a 'chemicals of concern' listed used to inform material selection? Yes No

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9. Project – Resources

Were embodied carbon emissions estimated for this project? Yes No

What is the estimated embodied carbon emissions (in kgCO₂e/m²/yr) associated with the project, including the extraction and manufacturing of materials used for construction?

10. Project – Change

What is the estimated service life of the project? (in years)?

Which of the following risk assessment and resilience services were provided? (select all that apply.)

Hazard identification	Climate Change Risk	Building vulnerability assessment
Hazard mitigation strategies above code	None of the above	
Unknown	Not applicable	

11. Project – Discovery

Has a post-occupancy evaluation been conducted? Yes No

Which of the following building performance transparency steps have been taken?
(select all that apply.)

Present the design, outcomes, and/or lessons learned in the office

Present the design, outcomes, and/or lessons learned to the profession

Present the design, outcomes, and/or lessons learned to the public

Publish post-occupancy data from the project

Publish lessons learned from the design, construction, and/or occupancy

None of the above

Unknown

Not applicable (please explain)



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Please describe your project emphasizing elements of design achievement including project intentions, programming requirements, cost data and the distinguishing aspects of your resolution (limit 500 words).

Please provide a timeline and summary on how the project came to be including the client's perspective from the start and what impact the project has made on the client and community (limit 500 words).

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12. Client Information

Client/Owner Name

Client/Owner Address

Client/Owner City

Client/Owner State

Client/Owner Zip

Would the client/owner like to remain anonymous? Yes No

List all Architects, Engineers, Interior Designers, Landscape Architects, etc. who were part of the project team in the order of your preference. Please note that should this project be selected, all information that has been provided will be published and printed on our website and other publications. Changes and additions to names, firms, associates, etc. after the official announcement on any digital and print media are not guaranteed.

Associate Architect

Consultant

Engineer – Civil

Engineer – MEP

Engineer – Structural

General Contractor

Landscape Architect

Unpaid Labor Declaration

I declare, acknowledge, and affirm that I do not utilize, employ, or otherwise engage labor that is unpaid, including working students, and neither does any firm of which the I am an owner or manager, in part or in whole. I acknowledge this wording shall cover all persons working under my employ or that of my firm, regardless of position or title. I also recognize that exceptions recognized by federal law (such as legally defined internships or educational cooperative programs) or by the AIA Rules of the Board are exempt from this Policy. I understand that the Project my firm was involved in is being submitted for this award and I have no objections to this submittal.

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I further declare, acknowledge, and affirm that I have not utilized any unpaid labor as defined above: for a minimum of 5 years prior to the application deadline for all Institute Honor Awards (if I am a candidate for such an award); and a minimum of 10 years prior to the application deadline for all other Institute Honors, including the Honors Program, Membership Honors Awards, and Collaborative and Achievement Awards (if I am a candidate for any of those awards).

I acknowledge adherence to the terms of this Policy.

Code of Ethics and Professional Conduct

The AIA Stands for universal respect for human dignity and the unbiased treatment of all persons in employments, civic, and business transactions regardless of race, gender, sexual orientation, gender identity, physical abilities, or religious practices.

I affirm that I uphold this value in all my business practice.

In addition, the Rules of Conduct of the AIA Code of Ethics and Professional Conduct are mandatory for all AIA members and enforceable by the National Ethics Council.

Rule 1.401 – Members shall not engage in harassment or discrimination in their professional activities on the basis of race, religion, national origin, age, disability, caregiver status, gender, gender identity, or sexual orientation.

Rule 1.402 – Members shall not engage in conduct involving wanton disregard of the rights of others.

Rule 2.101 – Members shall not, in the conduct of their professional practice, knowingly violate the law.

Rule 2.104 – Members shall not engage in conduct involving fraud.

I affirm that, throughout the course of my AIA membership, I have consistently abided by the standards set by Rules 1.401, 1.402, 2.101 and 2. 104 of the 2018 AIA Code of Ethics and have not engaged in conduct that may have violated the standards stated there.

I understand and agree that the AIA may take any action it finds appropriate (including the withdrawal of any honor or award) if any affirmation I have made is false, misleading, or deceptive, or for any other reason the AIA may in its sole discretion determine is appropriate.



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Additional Architecture Firms

Please list additional architecture firm(s) name associated with the project and provide a contact within the firm to respond to the Unpaid Labor Declaration and approve of this submittal.

Architecture Firm #2

Contact Person #2 Name

Contact Person #2 Email

Architecture Firm #3

Contact Person #3 Name

Contact Person #3 Email

Release Form

Release Form Information and illustrations for any project receiving an award or chosen for inclusion in any award citation will be taken from the information and materials submitted by the Entrant. There may be no further communication with an entrant prior to the announcement of an award. Accuracy, therefore, is essential. BY MAKING A SUBMISSION, THE ENTRANT AGREES THAT THE INFORMATION CONTAINED IN ITS CONCEALED IDENTIFICATION FORM AND ANY OTHER INFORMATION OR MATERIALS SUBMITTED BY THE ENTRANT ARE COMPLETE AND ACCURATE. THE ENTRANT FURTHER AGREES THAT IT SHALL INDEMNIFY AND HOLD HARMLESS The American Institute of Architects ('AIA') AND Hanley Wood, FROM AND AGAINST ALL CLAIMS OR DAMAGES ARISING OUT OF THE USE OF ANY INFORMATION OR OTHER MATERIALS SUPPLIED BY THE ENTRANT. ALL ERRORS OR OMISSIONS ARE THE SOLE RESPONSIBILITY OF THE ENTRANT. The entrant further certifies that entrant has obtained all permissions necessary to permit AIA to publish, without financial or other obligation, any information, photograph or other materials submitted by the Entrant, including any permissions required from any individual, architect, contractor, owner or photographer, and such grant will include the necessary permissions to include the same in the AIA's designated periodical(s), published by Hanley Wood, LLC, for purposes of any announcements for this awards program. The Entrant certifies that the AIA is authorized to use all such materials as they deem appropriate in connection with this awards program, including publicizing the program itself.

By entering my name below, I acknowledge that I have read and agree to the above terms and conditions.

I agree.



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Is the submitting architect an AIA member? Yes No

If yes, indicate AIA Member ID#

Permissions and Indemnifications

By submitting this copyright permission form for textual and visual works, I, the Entrant, represent that I have obtained all permissions that I believe are necessary to grant the limited rights granted by this form and that the use or reproduction of the Work by the AIA as permitted by this permission form shall not, to the best of my knowledge, information and belief, infringe or violate any other person's copyrights. I AGREE TO INDEMNIFY AND HOLD HARMLESS THE AIA FROM AND AGAINST ALL CLAIMS OR DAMAGES ARISING OUT OF ANY BREACH OF THESE REPRESENTATIONS. THE AIA AGREES TO INDEMNIFY ME AND HOLD ME HARMLESS FROM AND AGAINST ALL CLAIMS OR DAMAGES ARISING OUT OF ITS USE OF THE WORK IN A MANNER INCONSISTENT WITH THE LICENSES AND PERMISSIONS GRANTED HEREIN. By entering your name below, you acknowledge all the information above is correct.

Signature

Date

I verify all the information associated with this entry is accurate and am ready to submit.

I understand once the submission is completed no further edits may be made.

I understand that by checking this box, all fees are nonrefundable.

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Notes regarding material to upload for Jury Review

Presentation and Images

- Please download and use the ppt template to apply your images.
- Use one image showing each exposed side of the building or environment.
- Use at least one interior image for each major functional space.
- Use one additional image showing the context of each exposed side of the building (may be omitted if the project's relationship to its context is defined clearly in other prints).
- For a group of buildings, one image of the project is sufficient to illustrate the complete project, including its relationship to its environment.
- For projects involving exterior alterations, one image of each altered, exposed side together with one image of the same side before alteration (unless evidence is submitted on the unavailability of the latter).
- When possible, images should include the building in use and the following in any order to best tell the jury your project's story.

Other

- Use conceptual diagrams, elevations, floor plans, sections, and site plan (including North arrow).
- Composite pages are acceptable.
- Text/notes on images/drawings are allowed.
- Please Indicate the scale used on any drawings or plans
- Renderings need to be labeled as such, in particular those that may represent unbuilt elements of the project.
- Preservation/restoration projects (if applicable) may add an additional two pages to provide the jury with sufficient information to differentiate between the original architects' work and the newly altered, preserved, or restored work.
- Consistent use of either a horizontal or portrait landscape is encouraged throughout the submission.