

## 2025 Scholarship Instructions

Before applying, please read these instructions very carefully. Be sure you meet the eligibility criteria and you can fulfill the scholarship requirements.

Fill out the application form completely. Please note that your application will not be considered for review unless the application, two letters of recommendation, and your transcript are emailed to the AIA NEI Chapter Office by 5:00 pm (CT), **April 18, 2025** or mailed and postmarked by that date. In fairness to all, no exceptions will be granted. An incomplete application or one without the letters of recommendation or school transcript cannot be considered. No materials will be returned.

Applicants must meet the following criteria in order to be eligible for the AIA/NEI Scholarship.

### SCHOLARSHIP ELIGIBILITY REQUIREMENTS

- Applicants must be U.S. citizens.
- Applicants must be enrolled for the fall of 2025 at one of the East Central or West Central accredited Architecture schools.
- Applicants must have a home residence of record within the AIA NEI Chapter boundaries (Chapter boundaries are: Cook, DuPage, Kane, and Kendall Counties, except that the territory shall not include the area within the city limits of Chicago, nor south of Interstate 55, nor east of the Edens Expressway). Applicants are encouraged to verify their eligibility with the AIA NEI Chapter prior to submission. A map of the Chapter boundaries may be found on the Chapter website at <https://www.aiane.org/>.

Applicants who do not meet these criteria will not be considered for a scholarship. Past scholarship recipients are ineligible. The year covered by this scholarship application is from July 1, 2025 through June 30, 2026.

### SCHOLARSHIPS AWARDED

AIA Northeast Illinois expects to award two scholarships of \$3,000.00 each for a one-year period to cover tuition, fees, and other school related expenses. Scholarships cannot be used for expenses incurred before the one-year period covered by this scholarship application. Before you email your application to the AIA NEI Chapter Office, be sure to keep a copy of your application in case the original is not received by the chapter. Applications will be acknowledged by email. If you do not receive an email confirmation within one week of submitting your application, call the AIA NEI Chapter Office at (630) 599-7121.

### PERSONAL INTERVIEW

Finalists will be selected for personal interviews with the AIA NEI Scholarship Committee to determine the scholarship recipients. **Notification of those selected for interviews is anticipated to be completed by May 9, 2025.** The application along with a discussion of the student's academic and career goals will be the basis of a 20-minute interview. The interview may be in-person or remote as determined by the Scholarship Committee. Finalists are strongly encouraged to bring works/images representative of her/his work to the interview. **The Committee intends to schedule interviews between May 12 - 30,** although this may vary based on availability of Committee members. **Finalists will be notified the week of June 2<sup>nd</sup>.**

Please do not call for information on the status of your application. In order to maximize the funds available for scholarships, the program does not have staff available to respond to inquiries.